



30th Annual Holiday Market
Saturday, December 14, 2024 - 10am—3pm
First Street between B & D Sts.
The market is held in conjunction with our Christmas Parade
2024 VENDOR APPLICATION

BUSINESS: _____ **CONTACT:** _____
ADDRESS: _____ **CITY:** _____ **ZIP:** _____
PHONE (best): _____ **EMAIL:** _____
SOCIAL MEDIA / WEBSITE: _____

REQUIRED: Please describe any/all proposed sales or activity (attach a separate sheet if necessary). _____

VENDOR CHECKLIST (check off ALL)

- _____ Signed Application (Page 1 only)
- _____ Seller’s Permit or Resale # _____
- _____ Driver’s License / State ID
- _____ Two (2) photos of what you sell
- _____ One (1) Photo of your vendor booth/setup

NON-PROFIT

_____ Copy of Tax Exempt Status Letter

VENDOR FEES

- Arts & Crafts Booth _____ 10x10 Space \$100
- Food Booth _____ 10x10 Space \$120
- Food Truck _____ 10x20 Space \$240
- 2024 Benicia Farmers Market Member _____ 10x10 Space \$75
- Downtown Businesses _____ 10x10 Space \$75
- NonProfit Info Booth _____ 5x5 Space \$25
- NonProfit Selling Booth _____ 10x10 Space \$50

(CHECK OFF ONE)

PREPACKAGED & PREPARED FOOD VENDORS

- _____ Copy of Solano County Food Permit
- _____ Certificate of Liability Insurance naming Benicia Main Street as an additional insured
- _____ Copy of Fire Code Permit Application (vendors cooking onsite)

Number of Spaces: _____

No electricity is provided. Will you be bringing a generator? _____ YES

NOTE: You must decorate your booth for the holidays!

PAYMENT Credit Card # _____ Exp. Date _____
 or Check payable to **Benicia Main Street**

Amount Enclosed \$ _____

SUBMISSION: use the above VENDOR CHECKLIST to compile your application. Submit your completed application packet via **Email: info@BeniciaMainStreet.org** or by mail to **Benicia Main Street, 90 First Street, Benicia, CA 94510**. Application deadline is **Friday, December 6**. **There is a \$10 Fee for applications submitted after December 6.**

JURYING: All vendor applications are reviewed in the order received. **Handmade items are preferred** and will be given priority consideration. In an effort to provide a variety of vendors, we may deny multiple entries of the same craft. Acceptance is at the discretion of the event organizers.

ACCEPTANCE & VENDOR FEES: Allow us 3-5 business days to review your application. We will provide status updates via email. Accepted vendors will receive an acceptance letter and payment will be processed. **Space is not confirmed until payment is received. This is a rain or shine event. No cancellation refunds after Dec. 6.**

AGREEMENT. I understand that Benicia Main Street, the sponsoring organization, is not responsible for lost, stolen or damaged property or equipment, nor accident and/or injury to me, my staff or other persons that I may have in my booth, and do hold harmless any of the above mentioned individuals of any and all liability. I understand and agree to all of the above requirements and conditions of this application.

Vendor Signature _____ **Date** _____